

Design Club Program Coordinator

Days: Once a week for 8 weeks during June-July

Contact Person/Reports to: Program Manager

Job Description:

Stars and The Moon is Melbourne's only not-for-profit, all-abilities musical theatre company. Design club offers a unique opportunity for emerging designers to receive creative mentorship from industry professionals through hands-on workshops.

At the heart of our organisation is a commitment to creating opportunities for people with disabilities. We strive to provide an inclusive environment where everyone, regardless of ability, has the chance to develop, showcase their talents, and thrive. To do this, we use the designmate model.

Two design club participants are given the opportunity to collaborate during workshops. One of these designers must identify as being disabled or having a disability.

The key responsibilities for this position are outlined below.

Responsibilities

A Design Club Program Coordinator is expected to:

- Foster a fun, inclusive, safe and social design club culture
- Assist and support behavioural and learning needs
- Liaise and help assist with the Creative Professional
- Recruit volunteers for the program
- Parent/carer liaison
- Understand and proactively attend to designers personal care

Preferred Qualifications and Attributes:

- Experience in supporting people with disabilities
- Experience in program managing
- Creative design streak

Apply:

If you think you are the perfect candidate for this and want to become involved in the best organisation, please send through your resume to tyla@starsandthemoon.org .